



Canada Border  
Services Agency

Agence des services  
frontaliers du Canada

MediaEDGE  
5121 Sackville St., Suite 201  
Halifax, NS  
B3J 1K1

November 17, 2011

Attention: Ellen Scanlan

Dear Ms. Scanlan:

Thank you for your letter informing CBSA of the event **ApEx2012 Trade Show** which will be held at the **Exhibition Park in Halifax, NS** from April 15-16, 2011.

**D8-1-1:**

Based on the information you have provided, the display goods for your event may be imported temporarily under the provisions of the Display Goods Temporary Importation Regulations (Customs Memorandum D8-1-1) for a period of time not to exceed six consecutive months (180 days) from the time that they are imported into Canada. These articles will be classified under tariff code 9993. These display goods may be documented on a Temporary Admission Permit, form E29B, with a **refundable** security deposit taken. The security deposit would be the aggregate of Customs duties and Excise taxes that would be payable if the goods were to remain in Canada. You may post this security in the form of cash, certified cheque (drawn on a Canadian bank) or acceptable security bond. Your broker may post the security for you.

† **Goods imported for sale or give-a-ways are subject to duty and taxes at the time of importation.**

**On-Site Clearance:** For your convenience, I am authorizing Border to Show service. This service will allow goods to travel under Customs control from the first point of entry into Canada to the event site where Customs officers may be present to clear the goods and at time of exportation. If Customs presence is required after the normal business hours, special service charges may apply. Please advise Livingston to contact our Halifax office at 902-426-2071 at least one week before the event.

**Export**

At the time of exportation, the goods granted temporary admission on the form E29B must be presented along with the importer's/owner's copies of the documentation to Customs for verification and certification either at the Customs office at the point of export or at the inland Customs office in the event the goods are exported under Customs control. This procedure is necessary for you to receive a refund of any securities posted. Please note that the refund is not immediate.

**Please:**

- advise your U.S. participants to **check with U.S. Customs service prior to exporting convention goods including give-a-ways** in order to determine conditions under which their goods may return to their country. This is particularly important if they wish to reimport textiles.
- give a copy of this letter of recognition to each delegate who is importing goods for this event and advise them to have in their possession an itemized list of articles stating description, quantity and value for presentation to Customs.

**Visitor Identification and other Requirements:**

Please refer to CIC's website <http://www.cic.gc.ca/english/visit/index.asp>;  
<http://www.cic.gc.ca/english/visit/business-arriving.asp>; and <http://www.cic.gc.ca/english/resources/publications/meeting-form.asp>

**Under Sec.107(9) of the Customs Act** (Disclosure of customs information to certain persons), we are advising you that by requesting "recognition" of your event in Canada through the CBSA Convention Services Program, you are authorizing CBSA to share the information you provide to the regional convention coordinator. The information may be forwarded to other Canadian government departments & agencies (eg: Citizenship & Immigration Canada, Canada Tourism Commission, Canadian Food Inspection Agency, Industry Canada etc.).

In closing I would like to extend to your participants my sincere best wishes for a successful event. I wish them all safe travel and an enjoyable visit. If you have any questions; please do not hesitate to contact me at 902-426-7340, or by fax at 902-426-1347. Or refer to our website <http://www.cbsa-asfc.gc.ca/services/ie-ei/menu-eng.html>

Yours truly,

*Sue Horne*

S. J. Horne  
Convention Coordinator  
Canada Border Services Agency  
1969 Upper Water St., Halifax, NS  
B3J 3R7

cc: CBSA, Halifax  
cc: Livingston

Canada